



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
Work Session
November 3, 2022 AT 6:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY. AZ 85616**

AGENDA

A. Call to Order – Mayor 6:00pm.

a. Pledge of Allegiance Mayor Wallace

b. Roll Call and Ascertain Quorum

Roll Call.

Present: Johann Wallace, Jeffrey Ferro, Cynthia Butterworth, Debra Trate, Jean Smelt, Town Manager Suzanne Harvey (Not voting), Town Clerk Brandye Thorpe (Not voting), Town Attorney Thomas Benavidez (Not voting).

Absent: Keith Settlemyer, Christy Hirshberg.

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Mayor Wallace recognizes Bill Stein.

Mr. Stein states that he has a home based business and has it since 1998 or so. He is concerned about how this may affect parking for his consulting customers. He is also concerned about the strain on electrical systems.

B. New Business Before Council - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

C.1 Discussion regarding proposed changes to the Town Code, Title 18 Zoning, relating to home-based businesses ["home occupations"], and parking requirements.

Motion: Item C.1, **Action:** Open Discussion Only, **Moved by** Johann Wallace, **Seconded by** Jeffrey Ferro.

Mayor Wallace asks if it is possible to separate the two subjects, so that Ms. Trate can attend the parking portion.

Dr. Johnson advises that it can be done.

Mayor Wallace asks that the parking portion be worked through first.

Dr. Johnson complies. He presents his proposed changes, and Council consensus is that they prefer the wording of Sierra Vista's code since it is clearer and easier to understand, as opposed to our current code. Dr. Johnson agrees. Those changes will be made.

Once discussion is completed regarding parking requirements, Councilmember Trate recuses herself from the discussion due to her own home-based business. Mayor Wallace also recuses himself due to having a home-based business, and asks that Councilmember Butterworth lead as the senior member of Council.

Both Mayor Wallace and Councilmember Trate leave the room.

Dr. Johnson reviews the changes he would like to make to this portion of the code. Again, the Sierra Vista code is preferred by Council.

After discussion, Councilmember Butterworth suggests a 5 minute break which Councilmember Smelt and Ferro agree with.

Mayor Wallace and Councilmember Trate rejoin the discussion after the break.

Mayor Wallace calls the meeting back to order and moves to the next item.

C.2 Discussion regarding proposed changes to the Town Code, Title 5, regarding business licenses and regulations.

Motion: Item C.2, Action: Open Discussion Only, Moved by Johann Wallace, Seconded by Jeffrey Ferro.

Clerk Thorpe provides new information regarding food trucks and other mobile vendors to Council. They decide they would like to do permits instead of licenses for these types of vendors. She also reviews Swap Meets. There is much discussion regarding firearm and ammunition sales, and Attorney Benavidez advises that the state regulates this, we cannot. She then provides further information on the section dealing with cable television services that is currently in code and was discussed at the last work session. Further legal review is still needed. Lastly, she answers a question from the previous work session regarding mobile home parks.

G. Adjournment

Motion: 7:35pm, Action: Adjourn, Moved by Johann Wallace, Seconded by Cynthia Butterworth.

Motion passed unanimously.

Approved by Mayor Johann R. Wallace on November 10, 2022.

Mr. Johann R. Wallace
Mayor

Attest: _____

Ms. Brandye Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on November 3, 2022. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandye Thorpe,
Town Clerk